



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Room Tax Commission

Monday, March 21, 2022

5:30 PM

City Hall Council Chambers and via Zoom Remote
Conferencing Software

Call to Order

Roll Call

Present: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

Approval of Minutes

[22-0222](#) Approve Minutes from February 21st, 2022, Room Tax Commission Meeting

Attachments: [2.21.2022 Meeting Minutes](#)

Moved by Czekala, seconded by Reilly, that the Minutes be approved. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

Discussion and Action Items

[22-0223](#) Report out of Director of Tourism's Initiatives March, 2022

Attachments: [Tourism Update, March 2022](#)

No action taken

[22-0224](#) Discover Manitowoc Grant Application - Miss Harbor Cities Scholarship Competition

Attachments: [Miss Harbor Cities Discover Manitowoc App](#)

Moved by Czekala, seconded by Brey, that the grant request be approved in the amount of \$3,000. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0225](#) Discover Manitowoc Grant Application - Lights in Lincoln Park

Attachments: [Lights in Lincoln Park Discover Manitowoc App](#)

Moved by Sitkiewitz, seconded by Czekala, that this grant request be approved in the amount of \$2,500. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0226](#) Discover Manitowoc Grant Application - Manitowoc's Garden Faire Extraordinaire

Attachments: [Garden Faire Discover Manitowoc App](#)

Moved by Sitkiewitz, seconded by Czekala, that this grant request be approved in the amount of \$3,300. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0227](#) Discover Manitowoc Grant Application - Maritime Bay Classic Bicycle Race

Attachments: [Maritime Bay Bike Race Discover Manitowoc App](#)
[Maritime Bay Bike Race Course Map](#)

Moved by Brey, seconded by Czekala, that this grant request be approved in the amount of \$6,500. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0243](#) Request for funds from Rahr-West Art Museum for utility box project

Attachments: [Rahr Utility Box Project 2 Request](#)

Moved by Czekala, seconded by Sitkiewitz, that the funding for the utility box project be approved for the amount of \$9,280. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0240](#) Request from Wisconsin Maritime Museum for funds needed for maintenance of the USS Cobia

Attachments: [Maritime Museum City Request Letter](#)

Moved by Brey, seconded by Czekala, that the request for funds be approved in the amount of \$100,000 over four years (\$25,000 per year). The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels

[22-0241](#) Possible creation of a Tourism Advisory Board to the Room Tax Commission

The Commission discussed the creation of the Advisory Board. The Commission was in favor of creating the Board. The Tourism Director and Mayor are researching next steps for the proper creation of the Board.

[22-0242](#) Discussion on future regular meeting schedule

No action taken. The Commission agreed to have regular meetings. The Tourism Director will create a meeting schedule.

Discussion on members of Room Tax Commission

The Commission discussed removing Community Development Director as a Commission member and discussed possible replacements.

Adjournment

Moved by Sitkiewitz, seconded by Tegen, that this meeting be adjourned at 6:07 pm. The motion carried by the following vote:

Aye: 6 - Reilly, Tegen, Czekala, Brey, Sitkiewitz and Nickels