



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Board of Review

Wednesday, June 1, 2022

5:00 PM

Common Council Chambers

(Board will adjourn to Wednesday, June 22, 2022 at 2:00 p.m. and recess thereafter from time to time until its business is completed.)

A. Call to Order

Mayor Justin Nickels called the Board of Review to order at 5:00 p.m. with public notice given in accordance with Wisconsin Statutes.

An ordinance was adopted by the Common Council on May 16, 1994, and published on May 18, 1994, to reduce the size of the Board of Review from eight members to seven members, thereby reducing a quorum from five to four members.

An ordinance as adopted by the Common Council on May 15, 1995, providing that the Board shall be composed of the Mayor, City Clerk, and five members of the Common Council to be appointed by the Mayor. The Mayor may appoint up to five additional members of the Common Council as alternates to serve in the event of the unavailability of any member.

B. Roll Call

Present: 7 - Nickels, Reed-Kadow, Vanderkin, Beeman, Boldt, Reckelberg and Cummings

C. Election of Chair and Vice-Chair

Mayor Justin Nickels proceeded with nominations for Chairperson and Vice-chairperson of the Board. Alderperson Michael Cummings nominated Mayor Justin Nickels as chair. There being no other nominations, it was moved by Alderperson Michael Cummings, seconded by Alderperson Chad Beeman, to close nominations and cast a unanimous ballot. Mayor Justin Nickels was declared appointed as Chairperson. Ayes, 7. Nays, none.

Alderperson Todd Reckelberg nominated Alderperson Brett Vanderkin as Vice-chair. There being no other nominations, it was moved by Alderperson Reckelberg, seconded by Alderperson Michael Cummings, to close nominations and cast a unanimous ballot. Alderperson Brett Vanderkin was declared appointed as Vice-chairperson. Ayes, 7. Nays, none.

D. City Clerk Administers Oath of Office to Board Members

City Clerk Mackenzie Reed-Kadow administered Oaths of Office for Board members Mayor Justin Nickels, Brett Vanderkin, Chad Beeman, Michael Cummings, Tim Boldt, and Todd Reckelberg. City Clerk Mackenzie Reed-Kadow had previously taken her oath.

E. Verify that member(s) have met the mandatory training requirements

[22-0469](#)

Verify that member(s) have met the mandatory training requirements. City Clerk Mackenzie Reed-Kadow completed the training on April 25, 2022.

City Clerk Mackenzie Reed-Kadow reported that Wisconsin State Statutes require that a member of the Board attend a training session. City Clerk Mackenzie Reed-Kadow attended the required Board of Review training and filed an affidavit indicating same with the State of Wisconsin.

F. Adjourn to June 22, 2022 at 2:00 p.m.

Moved by Cummings, seconded by Vanderkin, that this meeting be adjourned to June 22, 2022 at 2:00 p.m. The motion carried by the following vote:

Aye: 7 - Nickels, Reed-Kadow, Vanderkin, Beeman, Boldt, Reckelberg and Cummings