



# City of Manitowoc

900 Quay Street  
Manitowoc, WI 54220  
www.manitowoc.org

## Meeting Agenda

### Room Tax Commission

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Monday, May 2, 2022

4:30 PM

City Hall Council Chambers

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Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers in City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit \*6 to mute and unmute themselves.

Zoom meeting ID: 811 3768 8833

Passcode: 209364

Call in: 312-626-6799

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

**Call to Order**

**Roll Call**

**Approval of Minutes**

[22-0390](#) Approve Minutes from March 21, 2022 Room Tax Commission Meeting

**Attachments:** [Minutes 3.21.22](#)

**Discussion and Action Items**

[22-0391](#) Report out of Director of Tourism's Initiatives May, 2022

**Attachments:**      [Tourism Update, May 2022](#)

[22-0392](#)      Request for funds to bus Roncalli and Manitowoc Lutheran bands to Car Ferry Maiden Voyage event

**Attachments:**      [Memo to Room Tax Commission re Car Ferry Maiden Voyage](#)

[22-0393](#)      Request to approve revision to Destination Marketing Manager job title

**Attachments:**      [Memo to Room Tax Commission re Title Change](#)  
[Destination Marketing Manager JD - With Track Changes](#)

[22-0394](#)      Request to approve branding and website agreement with Simpleview

**Attachments:**      [City of Manitowoc - Simpleview Proposal](#)  
[City of Manitowoc - Simpleview Agreement](#)

## Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail [cityattorney@manitowoc.org](mailto:cityattorney@manitowoc.org) at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.