



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Room Tax Commission

Monday, June 6, 2022

4:30 PM

City Hall Council Chambers and via Zoom
(remote conferencing software)

Call to Order

Roll Call

Present: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

Approval of Minutes

[22-0508](#) Approval of Minutes from May 2, 2022 Room Tax Commission Meeting

Attachments: [May 2022 Minutes](#)

Moved by Czekala, seconded by Sitkiewitz, that the Minutes be approved. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

The specific subject matter that may be considered in closed session is:

Moved by Czekala, seconded by Sitkiewitz, to convene in closed session. The motion carried by the following roll call vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

[22-0494](#) Update from von Briesen on MAVCB lawsuit

Reconvene in Open Session

Moved by Czekala, seconded by Sitkiewitz, to be reconvene in open session. The motion carried by the following roll call vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

[22-0494](#) Update from von Briesen on MAVCB lawsuit

No action taken

Discussion and Action Items

[22-0495](#) Report out of Director of Tourism Initiatives June, 2022.

Attachments: [Tourism Update June 2022](#)

No action taken

[22-0496](#) Room Tax Collection Report June, 2022

Attachments: [Room Tax 2013-Present with Graph Updated 6.3.22](#)

[Room Tax YTD 2022 Updated 6.3.22](#)

No action taken

[22-0500](#) Out of state travel request for RaeAnn Thomas to attend Going on Faith Conference for motor coach groups in Panama City Beach, FL

Attachments: [GOF REQUEST SEPT 2022](#)

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

[22-0502](#) Out of state travel request for RaeAnn Thomas to attend S.P.O.R.T.S Relationship Conference for sport groups in Savannah, GA

Attachments: [SPORTS CONF REQUEST SEPT 2022](#)

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

[22-0501](#) Out of state travel request for RaeAnn Thomas to attend Small Market Meetings Conference for meetings and convention groups in Wichita, KS

Attachments: [SMMC REQUEST OCT 2022](#)

Moved by Sitkiewitz, seconded by Reilly, that the Request be approved. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkiewitz and Nickels

(note: Commission approved all three travel requests with one motion and vote)

[22-0503](#) Discussion and possible action on Manitowoc 150th anniversary exhibit project and funding

Attachments: [Manitowoc 150th Anniversary Exhibit Email Communicaiton](#)

No action taken

The Commission gave Director direction to work with the Wisconsin Maritime Museum to develop and submit a new request for the use of these funds.

[22-0504](#)

Discussion on next meeting date due to July 4, 2022 conflict

No July 2022 meeting

Adjournment

Moved by Czekala, seconded by Sitkewitz, that this meeting be adjourned. The motion carried by the following vote:

Aye: 5 - Reilly, Czekala, Brey, Sitkewitz and Nickels