



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Library Board

Monday, June 27, 2022

5:00 PM

Manitowoc Public Library Board
Room and Remotely via Zoom

Pursuant to Section 19.84 (2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of the City of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the MANITOWOC PUBLIC LIBRARY BOARD OF TRUSTEES of the City of Manitowoc will be held on the date, time, and location listed above.

This meeting is being conducted both in the Board Room at Manitowoc Public Library and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public comment are asked to keep their microphone muted until public comment is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves.

Meeting ID: 974 8045 4279

Passcode: 053712

Call in: +13126266799 US (Chicago)

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

- 1. Call to Order**
- 2. Requests to Amend**
- 3. Public Comment**

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

- 4. Approval of Minutes (action requested)**

- [22-0562](#) - Regular Board Meeting - May 23, 2022
- Personnel Committee Meeting - June 14, 2022
- Personnel Committee Meeting - June 20, 2022
- Personnel Committee Meeting - June 22, 2022

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 5-23-2022](#)
[LEGISTAR MINUTES - Personnel Committee Meeting 6-14-2022](#)
[LEGISTAR MINUTES - Personnel Committee Meeting 6-20-2022](#)
[LEGISTAR MINUTES - Personnel Committee Meeting 6-22-2022](#)

5. Financial Reports (action requested)

- [22-0563](#) - Budget Status - May 2022 (Fund 2810)
- Budget Status - May 2022 (Fund 2813)
- MPL Operating Budget with the City of Manitowoc for the month of June 2022

Attachments: [BUDGET STATUS - May 2022 \(Fund 2810\)](#)
[BUDGET STATUS - May 2022 \(Fund 2813\)](#)
[Monthly Check Register - June 2022](#)

6. Correspondence

- [22-0564](#) a. Seehafer News Articles for May 2022

Attachments: [Seehafer News Articles - May 2022](#)

- [22-0567](#) b. Public Correspondence

Attachments: [Public Correspondence - Erdman](#)

- [22-0568](#) c. Thank you letter from InCourage

Attachments: [InCourage thank you letter](#)

7. Administrative Reports

- [22-0565](#) a. Manager Highlights - May 2022

Attachments: [Manager Highlights - May 2022](#)

- [22-0566](#) b. Monthly Statistics - May 2022

Attachments: [Monthly Statistics - May 2022](#)

8. Committee Reports

- [22-0569](#) a. Personnel Committee - Trustee Quistorf

9. Old Business

[22-0570](#) a. Trustee Bylaws (action requested)

Attachments: [Proposed Bylaws changes 2022](#)

10. New Business

[22-0571](#) a. Mobile device policy (action requested)

Attachments: [Mobile Device Usage Agreement revised 6.2022](#)

[22-0572](#) b. Trustee Training Week 2022 (discussion)

Attachments: [Trustee Training Week 2022](#)

[22-0575](#) c. State clarification on Library Board of Trustee composition (informational and possible discussion)

Attachments: [Board of trustee composition](#)

11. Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the Library's ADA Manager Stacey Bialek at 920-686-3008 or email <mailto:sbialek@manitowoc.org> at least 48 hours in advance of the meeting.