



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes - Final

Library Board

Monday, May 23, 2022

5:00 PM

Manitowoc Public Library Board
Room and Remotely via Zoom

1. Call to Order

The meeting was called to order by President Chris Able at 5:01 p.m.

Others present: Eisenschink, Hansen, Davis, John, Bialek, Marquardt P, Scherer R

Present: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

Absent: 1 - McMeans

2. Requests to Amend

Motion to add additional language to item #10b - Suggestions to Amend Bylaws (possible action) to read "Suggestions to Amend Bylaws per Trustee Able".

Moved by Pauwels, that this Action Item be approved. Failed for lack of second.

3. Public Comment

Members of the public are invited to speak at the Manitowoc Public Library Board of Trustees meeting each month on any matter related to the oversight of Manitowoc Public Library. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Manitowoc Public Library Board of Trustees.

4. Approval of Minutes (action requested)

[22-0446](#)

- Regular Board Meeting - April 25, 2022
- Personnel Committee Meeting - April 29, 2022

Attachments: [LEGISTAR MINUTES - Regular Board Meeting 4-25-2022](#)

[LEGISTAR MINUTES - Personnel Committee Meeting 4-29-2022](#)

Moved by Pauwels, seconded by Hunter, that this Action Item be approved. The motion carried by the following vote:

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

5. Financial Reports (action requested)

[22-0447](#)

- Budget Status - April 2022 (Fund 2810)
- Budget Status - April 2022 (Fund 2813)
- MPL Operating Budget with the City of Manitowoc for the month of

May 2022

Attachments: [BUDGET STATUS - April 2022 \(Fund 2810\)](#)

[BUDGET STATUS - April 2022 \(Fund 2813\)](#)

[Monthly Check Register - May 2022](#)

Moved by McVeigh, seconded by Hunter, that this Action Item be approved. The motion carried by the following vote:

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

6. Correspondence

[22-0448](#) a. Seehafer News Articles for April 2022

Attachments: [Seehafer News Articles - April 2022](#)

[22-0466](#) b. Public Correspondence

Attachments: [Public Correspondence - Erdmann](#)

7. Administrative Reports

[22-0449](#) a. Manager Highlights - April 2022
Monthly Statistics - April 2022

Attachments: [Manager highlights - April 2022](#)

[Monthly Statistics - April 2022](#)

8. Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(c) of the Wisconsin Statutes, for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

The specific subject matter that may be considered in closed session is the following:

a. Promotion/Hire of Close Relative - Materials Department

(No minutes taken during Closed Session)

Moved by Quistorf, seconded by Pauwels, to convene in closed session at 5:10 p.m. The motion carried with a roll call vote:

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

9. Reconvene in Open Session

Moved by Neuenfeldt, seconded by Kaderabek, to reconvene in open session at 5:15 p.m. The motion carried with a roll call vote:

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

10. New Business

[22-0450](#) a. Promotion/Hire of Close Relative - Materials Department (action requested)

Motion to approve the hire of Close Relative in the Materials Department.

**Moved by Marchant, seconded by Neuenfeldt, that this Action Item be approved.
The motion carried by the following vote:**

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

[22-0459](#) b. Suggestions to Amend Bylaws (possible action)

Attachments: [Proposed Bylaws changes 2022](#)

Discussion only.

11. Adjournment

Moved by Hunter, seconded by Quistorf, to adjourn at 6:05 p.m. The motion carried by the following vote:

Aye: 10 - Neuenfeldt, Quistorf, McVeigh, Doneff, Hunter, Able, Pauwels, Marchant, Kaderabek and Martell

Submitted by Mary Davis, Recording Secretary