



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, October 17, 2022

6:30 PM

Council Chambers

Note: this meeting will also be held via remote conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[22-0877](#)

City Clerk administers Oath of Office and Badge Pinning of Firefighter / Paramedic Craig Buyske

[22-0868](#) Presentation from Mayor Nickels on the 2023 Executive Budget

Attachments: [2022 Tax LEVY for 2023 Mayor Proposed](#)
[2022 Tax RATE for 2023 Mayor Proposed](#)
[2023 Capital Mayor Proposed](#)
[2023 Downtown Mayor Proposed](#)
[2023 Parks Proposed Capital Project List](#)
[Executive Budget Letter to Council 10-17-2022](#)
[GF unassigned](#)
[Memo to Mayor Recommendations 10.11.2022](#)
[Net New Construction](#)
[Summary](#)

E. PUBLIC HEARINGS

[22-0864](#) 6:31 PM - Public Hearing for the purpose of hearing objections to proposed assessments to property owners for abatement of nuisance Parks Forestry Assessments

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[22-0865](#) Minutes of the September 19, 2022 Common Council meeting, recommending approval and place on file

Attachments: [Minutes 9-19-22](#)

[22-0866](#) Minutes of October 3, 2022 Common Council Special Meeting, recommending approval and place on file

Attachments: [Minutes 10-3-22](#)

3. Committee of the Whole (Consent)

[22-0876](#) Report of the Special Events Committee relative approval of the following events: Trunk or Treat on 10/29/2022 (cancelled); Waiver of Fees: Izaak Walton Appreciation Dinner on 10/13/2022; Shelltrack on 01/07/2023; Waiver of Fees: Astronaut Raja Chari Get Together on 10/28/2022; 56th Annual Roncalli Cross Country Invite on 09/09/2023; recommending acceptance of report and place on file

Attachments: [SEC Acted On.pdf](#)
[Trunk or Treat.pdf](#)
[Waiver of Fees - Izaak Walton Appreciation Dinner .pdf](#)
[Shelltrack.pdf](#)
[Waiver of Fees - Astronaut Raja Chari Get Together.pdf](#)
[Roncalli Cross Country Invite.pdf](#)

4. Finance Committee (Consent)

[22-0836](#) Request to increase the City Clerk Credit Card limit from \$2,000 to \$5,000 due to the promotion to Department Head; recommending to approve the request

Attachments: [Credit Card Increase Request](#)

[22-0837](#) CAWG Request from Department of Public Infrastructure - Engineering for RRFB Crosswalk Signage at South 23rd & Dewey Street; recommending to approve the request for \$8,000

Attachments: [CAWG request - RRFB S 23 Dewey](#)

[22-0838](#) Claims Report January 2022 - September 2022; recommending to accept and place on file

Attachments: [Jan-Sept 2022 Claims Report to Finance Committee](#)

[22-0839](#) 3rd Quarter CAWG Listing Report; recommending to accept and place on file

Attachments: [2022 Log of CAWG Requests_03](#)

[22-0840](#) 3rd Quarter Fraud Detection and Prevention Report; recommending to accept and place on file

Attachments: [3rd Quarter Fraud Report](#)

[22-0841](#) Granicus Renewal Agreement for Term of 12.1.2022 to 11.30.2023; recommending to enter into the agreement

Attachments: [2022 Granicus Renewal 12-1-22 thru 11-30-23](#)
[2021 Granicus Renewal 12-1-21 thru 11-30-22](#)

[22-0867](#) General City Claims in the amount of \$3,306,115.54 enumerated on list thereof, recommending that the claims be allowed and ordered paid and Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Committee Report on Claims](#)

[9-23-2022](#)

[9-30-2022](#)

[10-7-22](#)

[10-7-2022](#)

[10-14-2022](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[22-0820](#) Strand Associates Proposal/Task Order for Design of South 19th Street Lift Station Rehabilitation, recommending approval of the task order with Strand Associates

Attachments: [22-0820 Memo Strand Assoc Proposal S. 19th Stree Lift Station Rehab](#)

[22-0820 Task Order 22-04 S 19th Street Pumping Station Rehab](#)

[22-0820 South 19th Street Pumping Station Study](#)

[22-0822](#) Lincoln Park Land Sale - Howe, recommending entering into negotiations with monies to stay within the Lincoln Park Fund

Attachments: [22-0822 Memo - Lincoln Park Land Sale - Howe](#)

[22-0822 email from Mike Howe for 333 Reed Ave](#)

[22-0822 Reed Ave lot line](#)

[22-0822 Preserve Pond Layout](#)

[22-0824](#) Silver Creek Park Land Sale - Hanson, recommending entering into negotiations and monies to remain in Silver Creek Park Fund

Attachments: [22-0824 Silver Creek Park Land Sale - Hanson](#)

[22-0826](#) Request for Waiver of Fees for the Family Ties Event for Hmong Community September 2022 through December 2023, recommending approval of fee waiver

Attachments: [22-0826 Special Event Request at Senior Center for Family Ties Waiver of Fees](#)

[22-0828](#) Reallocation of funding for East Shed Insulation Project funds for purchase of a Mezzanine System, recommending approval

Attachments: [22-0828 email Purchase of Mezzanine System for DPW](#)

- [22-0830](#) Lakeside Blvd Multi-Use Path, recommending placing on file
- Attachments:** [22-0830 Memo re Lakeside Blvd Multi Use Path](#)
[22-0830 Lakeside Blvd Photos](#)
[22-0830 Email regarding concept proposal for path](#)
- [22-0833](#) Forestry Fund and Fee to Remove/Replace Tree due to Accident, recommending approval
- Attachments:** [22-0833 Memo for Forestry accident tree fee increase](#)
- [22-0846](#) Request to use Donation Tube Funds to Install Water to Llama Barn, recommending approval
- Attachments:** [22-0846 Maritime Estimate for installing water to Llama Barn](#)
- [22-0848](#) South 16th Street - WAF's Proposed Gas Pipes Crossing City Right of Way, recommending approval with agreement in place
- Attachments:** [22-0848 S 16th St - WAF Gas Pipes Email](#)
- [22-0869](#) Report of Board of Public Works of 9/28/2022 for 2nd and final payment of \$4,069.69 to Highway Landscapers for 2022 Remove & Replace Sidewalks, WS-22-3; recommending payment
- Attachments:** [Report of BPW-Final Payment Highway Landscapers](#)
- [22-0871](#) Report of Board of Public Works of final payments to contractors for agreements under \$25,000.00, recommending acceptance and place on file
- Attachments:** [Report of BPW - Payments](#)
- [22-0872](#) Abatement of Nuisance Report; recommending to approve and assess
- Attachments:** [Parks Forestry Assessments Report](#)

7. Public Safety Committee (Consent)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

2. Finance Committee

- [22-0835](#) Finance Committee review and recommendation of applicants for open MPU Commission position
- Attachments:** [Press Release For MPU Commission 8-24-22 \(1\)](#)
[Alex Allie - MPU Commissioner Application](#)

- [22-0842](#) Review and Possible Action on Potential River Point Property Purchase
- [22-0844](#) L22-00045 VANDENHOUTEN Claim (2304 S 13th Street) sewer backup/broken sewer lateral \$9,679.87
- Attachments:** [VANDENHOUTEN Claim](#)
- [22-0875](#) Update from Manitowoc Public Utilities on the Wastewater Treatment Facility
- Attachments:** [2022-10-17 Memo \(Comm\) WWTF Update to Common Council](#)

3. Personnel Committee

4. Public Infrastructure Committee

- [22-0763](#) Request from Hamann Construction for approval to build over an easement at 2901 Calumet Avenue
- Attachments:** [22-0763 email re building over easement.pdf](#)
- [22-0870](#) Report of Board of Public Works of 9/28/2022 for a request to rescind special assessment for access to S. 41st Street
- Attachments:** [Report of BPW - Special Assessment](#)
- [22-0873](#) Report of Board of Public Works of 10/17/2022, of bids received for 2022 Tree & Stump Removal, WO-22-26
- [22-0874](#) Municipal Water Installment Agreements with various property owners

5. Public Safety Committee

- [22-0861](#) Discussion regarding the parking spot lease agreement.
- Attachments:** [Leased Parking Stall communication](#)
[Master Parking Lease Tier 1 2022 \(002\)](#)

6. Plan Commission

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, November 21, 2022 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed-Kadow
City Clerk