



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Common Council

Monday, January 16, 2023

6:30 PM

Council Chambers

Note: This meeting will also be held via remote conferencing software (Zoom)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call in may hit *6 to mute and unmute themselves. Members of the public may call to listen in at 888 475 4499 US Toll-free, Meeting ID: 893 9628 6649 Password: 669106.

Public input will be accepted at the meeting. Those wishing to make public comment in advance of the meeting should email abaryenbruch@manitowoc.org or call 920-686-6952 with their comment no later than 12:00 p.m. central the day of the meeting. Emailed public input will be attached to the agenda and made part of the public record.

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE & INVOCATION

D. PRESENTATIONS

[23-0031](#)

Swearing in of Police Department K9 Riley

E. PUBLIC HEARINGS

F. PUBLIC INPUT

Members of the public will be permitted to speak at the Common Council meeting each month on any matter of public interest. The comments from each speaker shall be limited to five minutes in length unless extended by action of the Common Council.

G. APPOINTMENTS AND BUSINESS PRESENTED BY THE MAYOR

H. CONSENT AGENDA

These items will be approved by one motion unless any member of the Council wishes to remove an item for discussion.

1. Removal of Consent Agenda Items

Any Common Council Member may request removal of any item from the consent agenda, and such item shall be removed without debate or vote. Any item or part thereof removed from the consent agenda shall be separately considered.

2. Miscellaneous

[23-0032](#) Minutes of the December 19, 2022 Common Council meeting, recommending approval and place on file

3. Committee of the Whole (Consent)

[23-0050](#) Report of Special Events committee relative to approval of the following events: Waiver of Fees - Fish and Game Meetings, Studebaker Parade on 9/13/2023; Spring Vendor Craft Fair on 4/15/2023; Sexual Assault Awareness Month 5K on 4/29/2023; recommending acceptance of report and place on file

Attachments: [Waiver of Fees - Fish and Game Meetings](#)
[Studebaker Parade 091323](#)
[Spring Vendor Craft Fair 2023](#)
[Sexual Assault Awareness Month 5k 2023](#)

4. Finance Committee (Consent)

[23-0002](#) Memorandum of Understanding with the Wisconsin Maritime Museum to apply for the WEDC Vibrant Spaces Grant; recommending to apply for the grant and approve the Memorandum of Understanding

Attachments: [City of Manitowoc WMM MOU for Maritime Plaza and Heritage Garden](#)
[Maritime Plaza and Sculpture Garden Narrative](#)
[Franklin Street Sculpture Garden SITE PLAN OCT 2022-01 \(1\) \(002\)](#)
[WMM Maritime Plaza Heritage Garden OCT26 2022 DRAFT CONCEPT-01](#)

[23-0004](#) 2022 4th Quarter Capital Allocation Working Group Request Log; recommending to accept and place on file

Attachments: [2022 Log of CAWG Requests_04 \(002\)](#)

[23-0005](#) 4th Quarter 2022 Internal Controls to Prevent and Detect Fraud Report; recommending to accept and place on file

Attachments: [2022_04 Check List for Finance Committee](#)

[23-0033](#) General City Claims in the amount of \$13,127,793.47 enumerated on list thereof, recommending that the claims be allowed and ordered paid by Mayor, Clerk and Finance Director/Treasurer are instructed to issue the necessary order

Attachments: [Committee Reort on Claims](#)
[12-30-2022](#)
[12-30-22](#)
[12-23-2022](#)
[12-23-22](#)
[1-6-2023](#)
[1-6-23](#)
[1-13-23](#)

[23-0034](#) Report of Finance Committee to grant the various licenses subject to approvals, inspections, insurance, payment of license fees and meeting State Statute requirements, as detailed therein

Attachments: [LPI Licensing Report](#)

5. Personnel Committee (Consent)

6. Public Infrastructure Committee (Consent)

[23-0036](#) Progress Invoice from Wisconsin Department of Transportation totaling \$131.41; recommending payment

Attachments: [Progress Invoice WI DOT](#)

[23-0037](#) Report of Board of Public Works of 12/21/2022 for 4th & final payment of \$38,594.71 to Vinton Construction Company for 2022 Asphaltic Concrete Paving Program, WS-22-4; recommending payment

Attachments: [WS-22-4 Final Payment](#)

[23-0038](#) Report of Board of Public Works of 12/21/2022 for 4th & final payment \$9,041.02 to Vinton Construction Company for 2022 Intersection Reconstruction for Two-Way Traffic, WS-22-13; recommending payment

Attachments: [WS-22-13 Final Payment](#)

[23-0039](#) Report of Board of Public Works of 1/11/2023 for 2nd & final payment of \$6,431.84 to Fahrner Asphalt Sealers, LLC for Seal Coat Program, WS-22-6; recommending payment

Attachments: [WS-22-6 Final Payment](#)

[23-0040](#) Report of Board of Public Works of 1/11/2023 for 3rd & final payment of \$115,155.84 to Insituform Technologies for 2022 Re-Lining Sewer Project, WU-22-7; recommending payment

Attachments: [WU-22-7 Final Payment](#)

7. Public Safety Committee (Consent)

[22-0857](#) 1304 Michigan Avenue - brush over the alleyway between North 13th Street and North 14th Street; recommending forestry follow procedure to bring the shrubbery on this property into compliance.

Attachments: [Issue 13108 - photo 2](#)

[Issue 13108 - photo 4](#)

[1304 Michigan Ave. communication](#)

[23-0017](#) Discussion on epinephrine pens for emergency use in the City of Manitowoc; recommending city staff to obtain more information to determine the possibility of adding epinephrine auto-injectors in city facilities.

Attachments: [EPI PENS REQUEST](#)

8. Plan Commission (Consent)

I. COMMITTEE REPORTS

1. Committee of the Whole

[23-0046](#) Update on former Mirro Property / Workforce Housing Project

[23-0051](#) Report of Special Events Committee recommending approval for the following events subject to Council action: Metro Jam on 6/16-6/17/2023 (Alcohol in park waiver); Fat Seagull Street Party on 6/24-6/25/2023 and 7/29-7/30/2023 (Approval of road closure on Quay Street from S 9th to S 8th Street from 6 am Friday to 8 am Monday)

Attachments: [Fat Seagull Street Party 2023](#)

[Metro Jam](#)

[23-0046](#) Update on former Mirro Property / Workforce Housing Project

2. Finance Committee

[23-0003](#) Finance Committee review and recommendation of applicants for open MPU Commission position

Attachments: [Kummer MPU Interest](#)
[MPU application- Scott McMeans](#)
[Scott McMeans resume MPU](#)

[23-0044](#) Resolution Authorizing a 2023 WEDC Vibrant Spaces Grant Application - Maritime Plaza and Heritage Garden

Attachments: [Res to apply for 2023 WEDC Vibrant Spaces Grant - Maritime Plaza](#)

[23-0045](#) Report of City Clerk of proposed schedule of assessments for 2023 Weights and Measures Licenses

Attachments: [W&MDataSpreadsheet](#)

[23-0049](#) Request for Extension of Premise for Da Brick House (dba The Fat Seagull) located at 807 Quay Street for events on 6/24-6/25/2023 & 7/29-7/30/2023

Attachments: [Extension of Premise - Da Brick House](#)

3. Personnel Committee

[23-0035](#) Resolution to approve the appointment of Easton Wilker as a Police Officer who is related to a City supervisor and thus requires a roll call vote confirming his appointment to the position, effective January 9, 2023

Attachments: [Res to hire Easton Wilker Police Officer](#)

4. Public Infrastructure Committee

[23-0041](#) Municipal Water Agreement with various property owners

[23-0042](#) State Municipal Agreement (ID #4991-06-76/77) for STP-URBAN PROJECT (South 30th Street) from Dewey Street to Viebahn Street

Attachments: [4991-06-7677 C MANITOWOC S 30TH STREET DEWEY ST - VIEBAHN ST O](#)

5. Public Safety Committee

[23-0016](#) Annual Joint Powers Agreement between Manitowoc County Joint Dispatch and the City of Manitowoc.

Attachments: [Joint Powers Agreement](#)
[Manitowoc County Annual Municipal Emergency Management Survey 2022.doc](#)
[Gen Systems 2022](#)

[23-0021](#) LifeQuest hardship request, calls 182A-3760, 182A-22-3679, 182A-22-3083, and 182A-22-2597

[23-0043](#) Ordinance to amend Section 10.390 regulating parking on South 13th Street

Attachments: [10.390 Ord to revise parking on South 13th St. south of Grand Ave](#)

6. Plan Commission

[22-1082](#) PC 25-2022: Brian & Laura Stecker, Petition for Detachment of Territory from the City of Manitowoc pursuant to § 66.0227 located at 7121 Dutch Road

Attachments: [22-1082 Report to Council Stecker Detachment](#)
[22-1082 PC Report Stecker Detachment](#)

J. OTHER BUSINESS

K. ADJOURN

1. Next Scheduled Common Council Meeting: Monday, February 20, 2023 at 6:30pm in the Common Council Chambers at City Hall.

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.

Mackenzie Reed
City Clerk