



CITY OF  
MANITOWOC

David Less  
City Planner

MINUTES

COMMUNITY DEVELOPMENT AUTHORITY

**PLAN COMMISSION OFFICES**

**Special Meeting**

Wednesday

August 25, 2010

4:00 P.M.

**I. CALL TO ORDER**

The meeting was called to order by Chairman John Stangel at 4:00 P.M.

**II. ROLL CALL**

Members Present

John Stangel  
Gene Maloney  
Emil Roth  
James Noffke  
Alex Olson

Members Excused

Dennis Tienor  
Matt Kadow

Staff Present

David Less  
Pauline Haelfrisch

**III. MANITOWOC HOUSING AUTHORITY BUSINESS**

**A. Approval for Main Water Line Project for Manitou Manor**

Chairman John Stangel stated to the Board that everyone should have received an e-mail from Vice Chairman Gene Maloney regarding the information Gene received from Vinton Construction. Gene Maloney reported that Vinton's recommendation was to replace the water line as it has deteriorated. Gene spoke with Hein Plumbing to see if they could do a camera survey of the pipe and was told it would have to be a brand new camera that had never been in a sewer pipe. Hein also stated that because the pipe is steel, the interior would have rust residue so the camera would not be able to pick up anything worthwhile.

John Stangel asked Pauline if the next step for the Board was to receive bids on replacing the water line. Pauline said that she needs approval from the Board to get the bids. Gene asked if Pauline had engaged an engineer to write the specs. Pauline stated that her architect had the specs half done due to the time constraint.

After more discussion, the following action was taken.

Motion by: Mr. Maloney

Moved that: the Board approve the replacement of main water line project and send out for bid

Seconded by: Mr. Roth

Upon vote: the motion was carried unanimously



OFFICE OF CITY PLANNING,  
CITY PLAN COMMISSION



**B. Approval for Auditor for Manitowoc Housing Authority**

Pauline explained to the Board why we cannot use a local accounting firm to do our audit. Pauline also stated to the Board what bids she received from auditing firms that do audits for housing authorities.

Tostrud & Temp, La Crosse - \$3,100

Collins & Associates, Prairie Du Chien - \$3,850

After some discussion, the Board felt Pauline should go with the lowest bid.

Motion by: Mr. Noffke

Moved that: the Board authorize Pauline to enter into a contract with Tostrud & Temp to do the annual Manitowoc Housing Authority audit

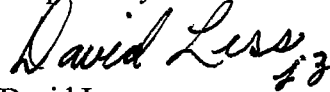
Seconded by: Mr. Olson

Upon vote: the motion was carried unanimously

**IV. ADJOURNMENT**

The meeting was adjourned at 4:20 p.m.

Respectfully submitted:



David Less,  
Executive Director

DL/pmh