



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Agenda

Room Tax Commission

Tuesday, May 2, 2023

4:30 PM

City Hall Council Chambers and via Zoom
(remote conferencing software)

Pursuant to Section 19.84(2) and (3) of the Wisconsin Statutes, notice is hereby given to the public, to the Herald-Times-Reporter, the official newspaper of Manitowoc, and to those news media who have filed a written request for this notice that a meeting of the above-referenced will be held at the date, time and location listed above.

Notice is hereby given that a majority of the Common Council of the City of Manitowoc, or a standing committee of that body, may be present at this meeting to gather information about the subject matter over which they have decision making responsibility.

This meeting is being conducted both in Council Chambers at City Hall and via Zoom to maximize opportunities for residents to attend. Those attending the meeting via Zoom who wish to give public input are asked to keep their microphone muted until public input is opened to improve audio quality for all attendees. Those using their phone to call may hit *6 to mute and unmute themselves. Members of the public may to listen in at.

Zoom Information
1-312-626-6799
Meeting Id: 933 5777 7697
Password: 836312

The above governmental body will meet to discuss and possibly take action on the agenda items set forth below.

Call to Order

Roll Call

Approval of Minutes

[23-0364](#) Approve Minutes from April 3, 2023 Room Tax Commission Meeting

Attachments: [April 3, 2023 Minutes](#)

Consent Agenda

[23-0396](#) WOMT Dive In Podcast Agreement

Attachments: [Visit Manitowoc Dive In Proposal '23 - '24](#)

Discussion and Action Items

- [23-0365](#) Report out of Director of Tourism Initiatives, May, 2023
- Attachments:** [Tourism Update May 2023](#)
- [23-0366](#) Room Tax Collection Report May, 2023
- [23-0367](#) Out of state travel request for RaeAnn Thomas to attend group sales meeting in Ludington, MI
- Attachments:** [Out of State Travel Request Ludington June 2023](#)
- [23-0368](#) Update on website project
- [23-0369](#) Discussion and possible action on partnering with Two Rivers for 2024 Visitor Guide
- [23-0370](#) Discussion and possible action on digital kiosks

Convene in Closed Session

Notice is hereby given that the above governmental body may adjourn into a closed session during the meeting as authorized by Section 19.85(1)(g) of the Wisconsin Statutes, which authorizes the governmental body to convene in closed session for the purpose of conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. The specific subject matter that may be considered in closed session is:

- [23-0371](#) Update on MAVCB lawsuit

Reconvene in Open Session

- [23-0371](#) Update on MAVCB lawsuit

Adjournment

In accordance with the requirements of Title II of the Americans with Disabilities Act (ADA), the City of Manitowoc will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities. If you need assistance or reasonable accommodations in participating in this meeting or event due to a disability as defined under the ADA, please call the City Clerk's office at 920-686-6950 or the City's ADA Coordinator at (920) 686-6990 or e-mail cityattorney@manitowoc.org at least 48 hours prior to the scheduled meeting or event to request an accommodation. For additional assistance, individuals with hearing or speech disabilities can call 711 and be connected to a telephone relay system.