



City of Manitowoc

900 Quay Street
Manitowoc, WI 54220
www.manitowoc.org

Meeting Minutes

Board of Review

Tuesday, May 30, 2023

5:00 PM

Common Council Chambers

A. Call to Order

Mayor Justin Nickels called the Board of Review to order at 5:00 p.m. with public notice given in accordance with Wisconsin Statutes.

An ordinance was adopted by the Common Council on May 16, 1994 and published on May 18, 1994, to reduce the size of the Board of Review from eight members to seven members, thereby reducing a quorum from five to four members.

An ordinance as adopted by the Common Council on May 15, 1995, providing that the Board shall be composed of the Mayor, City Clerk, and five members of the Common Council to be appointed by the Mayor. The Mayor may appoint up to five additional members of the Common Council as alternates to serve in the event of the unavailability of any member.

B. Roll Call

Present: 7 - Nickels, Reed, Sitkiewitz, Kaderabek, Brey, Schlei and Czekala

C. Election of Chair and Vice-Chair

Mayor Justin Nickels proceeded with nominations for Chairperson and Vice-Chairperson of the of the Board. Alderperson Eric Sitkiewitz nominated Alderperson Bill Schlei as chair. There being no other nominations, it was moved by Alderperson Jim Brey, and seconded by Alderperson Eric Sitkiewitz, to close nominations and cast an unanimous ballot. Alderperson Bill Schlei was declared appointed as Chairperson. Ayes, 7. Nays, none.

Mayor Justin Nickels nominated Alderperson Eric Sitkiewitz as Vice-Chair. Alderperson Eric Sitkiewitz respectfully declined the nomination. Mayor Justin Nickels nominated Alderperson Darian Kaderabek as Vice-Chair. There being no other nominations, it was moved by Alderperson Jim Brey, seconded by Alderperson Eric Sitkiewitz, to close nominations and cast an unanimous ballot. Alderperson Darian Kaderabek was declared appointed as Vice-Chair. Ayes, 7. Nays, none.

D. Verify that member(s) have met the mandatory training requirements

City Clerk Mackenzie Reed reported that Wisconsin State Statutes require that a member of the Board attend a training session. City Clerk Mackenzie Reed attended the required Board of Review training and filed an affidavit indicating same with the State of Wisconsin.

E. Adjourn to August 22, 2023 at 5:00 p.m.

Moved by Alderperson Jim Brey, seconded by Alderperson Steven Czekala, that this meeting be adjourned to August 22, 2023 at 5:00 p.m. The motion carried by the following vote:

Aye: 7 - Nickels, Reed, Sitkiewitz, Kaderabek, Brey, Schlei and Czekala

Mackenzie Reed
City Clerk