



# CITY OF MANITOWOC

WISCONSIN, USA

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## Meeting Minutes Building Board of Appeals

**June 15, 2023 – 4:00 PM**

**I. Call to Order**

The Meeting was called to order by Chairman D. Koski at 4:08 PM

**II. Roll Call**

Present: Dan Koski, Todd Blaser, Curt Kerscher, John Koss, Paul Braun

Excused:

Others Present: Jim Reif, Holly Osborne (Zoom)

Staff Present: Bill Nichols, Lisa Mueller

**III. Approval of Minutes of the May 18, 2023 Meeting**

Motion by T. Blaser, seconded by C. Kerscher to approve the Minutes. No discussion. Motion carried (5-0).

**IV. Discussion and Action Items**

- A. The appeal of Jim Reif Builders, Inc. agent for, Holly Osborne, 4747 W. Whitetail Court (237.003.210), Manitowoc, Wisconsin, whereby requesting an exception to Municipal Ordinance 16.010 (1) to allow construction of a detached accessory structure that exceeds the allowable maximum square footage in area.

Chairman D. Koski asked if there were any comments from those in attendance. J  
Jim Reif, Jim Reif Builders Inc., agent for Holly Osborne, provided the reason for the request. The property owner proposes to use the structure for vehicles and a portion of the structure for a woodworking hobby area. J. Koss asked if the structure will have electric or gas service. J. Reif replied yes to electric and no plumbing. D. Koski asked B. Nichols if the structure meets setback requirements. B. Nichols responded yes.

Chairman D. Koski asked if there were any additional questions or comments. There being no further discussion by the members, a motion was made by P. Braun, seconded by J. Koss to grant the request as submitted for the construction of an 816 SF detached accessory structure. Motion carried (5-0).

**V. Other Business**

- A. Staff update and discussion regarding the maximum square footage requirements of detached accessory buildings allowed on residential lots by code.
- B. Nichols is drafting an ordinance and will convene with the city attorney.

**VI. Adjournment**

There being no further business a motion was made by J. Koss and seconded by P. Braun to adjourn at 4:19 pm. Motion carried (5-0).